**REMINDER FOR WRITTEN PRODUCTIONS**

**MODEL**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Priorities when correcting | | | | |
| Summary of mistakes | Number of mistakes | Tools | | What to do |
| Subject-verb agreement  (3rd pers. sing = s ) | 18 | Grammar notes on present tense | | Underline pronouns, names of people, of things,etc. |
| Word order  (adjective before the noun) | 15 | Notes on word order (chart) | | Read text and check for adjectives (circle them) |
| Spelling | 11 | Dictionary | | Put a star over the word |
| Time management | | | | |
| When writing  Time Steps to take  15 minutes to read the task and prepare a plan  30 minutes to write a draft copy  **45 minutes to correct the draft**  20 minutes to copy the draft in the final copy booklet  10 minutes to read over the final copy one last time  120 minutes | | | When self-correcting  **Time** **Types of errors**  15 minutes for: Subject-verb agreement    15 minutes for: Word order    15 minutes for: Spelling | |